



CONDENSED ACCESSION BOOK

THE OFFICIAL RECORD OF EACH VOLUME ADDED TO THE

LIBRARY

From..... to.....

Including date and number of accession, author, title, place, publisher, date of printing and copyright, volume, size and number of pages, binding, source with name of giver or bookseller, cost, class and book number, with record of any change, rebinding, loss, sale or withdrawal as duplicate, worn out or undesirable

Prefaced with explanations, illustrations and rules for best methods of use

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Library Bureau

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L. B. Condensed Accession-book

First of all records to be filled, and by no means last in importance, is the book* of accessions, the history of the growth of the library. To this the librarian turns for final reference in doubtful cases. Here is the complete story of each volume, fully told, but in the most compact form. It is the official indicator for the whole collection. Each line is a separate pigeonhole, in which, if not exactly the book, all the condensed facts about the book are placed. Thence they are never removed; they are not stolen, or loaned, or condemned, or withdrawn, or sent to the binder, or lost. The card is never misplaced, the entry does not mysteriously disappear, a new edition never supersedes. Once written, "it is enough," til the paper grows thin with wear and the binding crumbles with age or the ink-lines entirely fade out of ken. He may turn to his book of accessions to learn *what*, and *where*, and *when*, and *whence*, and *how much*, and feel sure of his answer. A well-made accession-book has an element of mathematical exactness unknown to any other catalog. It is the *editio princeps*.

Every volume has a line, and the book is thus an indicator for the entire collection. By this complete, unchangeable record the additions for every day, week, month, and year are shown at a glance; also the total number of volumes which the library has had; and its present number by subtracting the total withdrawn and lost. This book is the most permanent of library records. There is no danger of losing or misplacing entries, as sometimes happens in card catalogs, nor of being compelled to rewrite them, as often happens in the shelf list.

The name catalog should not be applied to the accession-book or to the shelf list, but is restricted to the author, title, and subject catalogs, made primarily for the use of readers, while these are chiefly for official use. Commonly "accession" is used also as an active verb. Some object to this, and prefer entry-book and "to enter;" or record-book and "to record" or register and "to enter." "To register" confuses with the registration of readers. Additions or addition-book and "to add" is perhaps best, as entry on this record is technically the only way to "add" a book.

For this essential book many forms have been used, but the best feat-

ures of all were finally combined in the A. L. A. Model, made by a committee of experts who compared thoroughly all the various forms collected, made and tested samples, and finally agreed on all the details of materials, ruling, printing, and binding.

The colored lines help the eye in passing across the page, following one or two above or below, and thus avoiding the danger of getting off the line in crossing the fold.

RULES FOR ENTERING

In the following rules a choice of two or more ways is given in several cases. Each user should, before making the first entry, read these rules thru carefully and cancel all the forms mentioned, except those to be used, and add neatly in manuscript any added rules that seem desirable, and a "List of special abbreviations used in this book," which will show names of agents, funds, etc., local in character, but occurring so often as to need contraction.

This done, a glance at the preface will for all time show what the rule was for entering in that volume, and explain any abbreviations not on the printed list.

1. *Enter each book immediately after it is collated and agreed with order-book and bill.*

a. The official business record of additions should be kept as strictly up to date as a cash account. If more books come in than can be written up at once, and some are wanted in special haste, they may be entered first, but under no circumstances should leave the library till properly added. Once bearing the accession-number, other facts are readily found; but a book without this guide is easily lost or confused with books from other sources or coming in on other dates. The accession-book corresponds to the invoice-book of a business house. As a package is opened, collate it with order-book and bill, to see that it is what was ordered, that the book is complete and in proper condition, and that the price is right. Check the price on bill, and enter it on order record, thus "agreeing" them. Then, if correct, enter the book *at once* on the invoice or accession-book. If incorrect or imperfect, do not enter it at all, for this fact decides that it is not to be "added" to the library

b. Pictures, statuary, maps, and all articles added to the library should be accessioned and numbered, so as to record the date, source, cost, and any other items of interest. Cards may also wisely be added under the names of artist and subject in the catalogs. It is well to have a special book of additions for these articles, if they are likely to be numerous; otherwise 100 or more numbers may be saved in a block at the front or back of the accession-book, thus keeping these peculiar articles together. To distinguish them and their numbers from books, prefix A, marking the first work of art A 1, and so on, the last number showing the extent of the collection. If wisht, a similar list for scientific specimens can be made under S 1, for maps under M 1, etc.

c. Maps, charts, etc., not in book form are stamped in the lower right corner, or near the title of the map. In the size column, length and breadth are given in cm; e. g., 41 x 52 cm.

2. *Use all the standard library abbreviations in all entries.*

These include dates, authors' forenames, place, size, binding, etc. See *Library Abbreviations* appended to these rules for full lists. So many facts are given in so little space, that it is important to save room by using abbreviations; and, as only those familiar with them use this book, the objection against their use in public catalogs does not hold good. All obvious contractions may be used in this book, specially in titles; e. g., "geog." for geographical, "hist." for history, "biog." etc., etc. The compact L. B. dates are best for all library uses.

3. *Give day, month, and year in the upper left margin of each left-hand page, and the day and month before the first entry of each day.*

The running date at the top is used in turning to find books by dates. It applies to all entries till a new date is prefixed to the accession number. If a whole page or more are received the same day, the date in top margin is enough. Sometimes only a single book is added, but its date must be given as carefully as for the pageful, for dates, like other figures, are almost worthless if not exact. This date shows when the book came into the library; and, if the accessions were written up daily, it would also be the date of entry. A large number coming at once should be entered under the same date, to show that they came together, even if the entry takes several days. It is less account what day the line is written, than what day the book was received into the library. Some however give the date of entry rather than reception when different, as being easiest. Others note both dates. This shows

one reason for strict observance of Rule 1. If delay is necessary put the date on the cover where it will be covered by the book-plate, unless the order clerk puts, as he ought, the date on the inner margin of the first recto. If books accumulate they should be kept in order of reception; and, if any are specially wanted before the others, the lines may be counted off so as to accession in proper order.

4. Give to each volume the next consecutive number on the first blank line of the accession-book, and enter this number on the lower margin of the first recto, after the title page of each volume received, and never assign the same number to another volume, even if the original be lost, sold, exchanged, or condemned, and an exact duplicate obtained.

a. An accession-number is given each separate volume, and not to works, or sets, or lots, or series, or collections. Numbering works, in however many volumes they may chance to be, always leads to confusion. The last number should show how many volumes the library has received from the beginning. Books are often issued in parts and at intervals, like periodicals. If an effort is made to number books or works, rather than volumes, the first volume received in continuation makes trouble; e. g., v. 4 comes in to-day and should be numbered 1347; but v. 1, 2, and 3 are numbered 975. That entry must be found and altered to show that v. 4 is here. When v. 5 comes in, it must be again altered, and so on to the end. Such constant changes and erasures make a slovenly book, and are sure to beget confusion.

b. To number each lot as it comes, without trying to keep all the volumes of a set together, is a little better, as it saves changes; but, if an accession-book is kept at all, it is best to keep it properly, and let it show what it professes—the additions of each day in the exact order of their reception, without classification in any form.

c. In assigning *call-numbers* or *shelf-marks* by which readers call for what they want, books, and not volumes, are numbered. In the accession-book, *volumes*, not *books*, bear the number.

d. The rule gives a separate line to each volume. Some catalogers have put sets of 50 or 60 volumes all on one line. The only gain is a little paper; for the apparent saving of labor proves no economy in the end. The entries, if the same, are *dittoed* with labor too trifling for mention. One serves for the whole line, instead of *dittoing* each word; and even this is done only once in the life of the book. A single accession-book has 10,000 lines, or pigeon-holes for 10,000 distinct volumes. Trial of various plans proves it best to assign one of these pigeon-holes or lines across the book to each volume.

e. The rule assigns a given line to a given volume, and forbids its use for any other than that identical volume. There is no trouble then in recording titles, imprints, cost, source, binding, etc., for the different volumes of a set. If any volume is lost, or re-bound, or requires any note or comment to preserve its history and the record of its present state, the way is perfectly simple. If two or more volumes are put on a single line, confusion is sure to arise sooner or later, while by this rule any fact concerning any volume can be entered and found with the least possible labor.

f. Some libraries in replacing a lost book give it the same accession-number as the original. This is convenient and best for shelf-numbers, but is all wrong for *accession-numbers*. Lost books often come back after many years, and some day a wearisome effort to agree accounts discloses *two* books bearing the same accession-number. A book put in the library to-day in place of one lost five years ago was added *to-day*, and not at the time of the first purchase. It is e. g., the 1374th volume added to the library, and is to *take the place* of 975, which some one has lost.

g. Pamphlets not previously accessioned, when bound, are entered the same as new books, on the date when they come in from the bindery, which is the time of their reception as books. In the source column the word "Binding," in place of the agent's name, shows that the pamphlets had been in the library, but not entered.

h. In binding together two or more books already accessioned, the number of the first may be retained as the number of the collection, as it is the identical book, and all of it, with additions. In the Remarks column opposite each of the other volumes enter "Bound in No.——" with date.

i. This number as soon as assigned is stamped on the first recto after the title. When the book is re-bound, the number is preserved for immediate reference or identification after the book comes back from the binder. This is the most convenient place for this number, after the title itself, which it would deface, and the reverse of the title where the ink often shows thru or blots, and where it is harder to get a smooth surface for stamping. Even if given on the book-plate, it is repeated here as the plate is lost in re-binding.

j. If a numbering machine is used, stamp the accession number on the back of main author and subject card *bottom-side up*, so as to be read from the front when locked in the catalog drawers, or crosswise of the back on the reverse of the upper left corner of the front. This number on the card often saves a double reference, and, the machine being set, it is

no appreciable labor to give the number wherever wanted. On the back it takes no space available for title or notes, and is just as convenient, if stamped bottom-side up. When at the accession machine it is not known how many cards will be written, so only the one main author and one main subject card is stamped. This is also an advantage, in that a card not stamped on the back is thus recognized at a glance as an "added entry" or secondary card. The numbering machine, though costly at first, is a real economy in a library, where it saves its cost in time of clerks and catalogers, beside giving compact printed numbers of the highest legibility.

k. Numbers when in column are quicker to write and easier to read if only the last two digits are given except for each 10th number. For 600, a 1000 extra, the book can be had with the numbers all printed in advance. This is much the neatest and in the end the cheapest way.

l. Numbers cannot be printed in advance if dates of entry or receipt of books are given on a separate line. This is sometimes done because a blank line (with only the date in the centre) above and below the list of books received together sets them off distinctly as a group by themselves. This plan, however, besides making the very desirable printed numbers impracticable, breaks up the uniformity of numbers beginning each page, and reference is less ready. By our rule of a line to a number, and dates in the left margin, every page begins with an even 20, and the eye is greatly helped in quick reference.

5. *Enter the class, book and volume numbers as soon as assigned, in ink if permanent, in pencil if liable to alteration.*

a. Some libraries are so numbered, or liable to so frequent changes in their shelf-numbers or press-marks, that it is best to give only volume-numbers, which remain fixed. Others give the press-marks in pencil, so that they can be readily altered. The columns can be left blank if the system does not admit of their satisfactory use. They are of very great value to libraries that have a shelf-number not liable to frequent changes. 1. They refer directly to the shelves and shelf-lists without consulting the catalogs; 2. They make analysis and statistics vastly easier. They are the best check to show that all books paid for really get on the shelves, instead of disappearing by accident or design before getting on the inventory [shelf list] and catalogs.

b. If the old fixed system is used, alcove, range, and shelf, instead of class, will go in the first column, for which the heading CLASS was chosen, for its brevity and applicability to almost any system. Nearly all libraries agree in using a book-number between this and the volume-

number. Where the alphabetical arrangement is followed wholly or in part, these columns will be used for the words or letters and figures which determine the location of the book. These two columns are left blank till the book is cataloged, classed and shelf listed; for it is impossible to give the numbers accurately, till the shelf list is consulted. Even in the alphabetical systems there is a chance that the identical combination has occurred before, and must be differentiated.

c. In the volume column, two volumes bound in one would be entered 1 & 2, 3 & 4, etc. One volume bound in two parts would be entered 1¹, 1², etc., each part on a separate line.

d. Give the number of the volume if more than one. If in only one volume, leave this column blank as 1 indicates that it is the first of a set of two or more. Make all entries of facts perfectly definite.

6. *Give the author's name and the title, as in the brief-title finding index. (For detailed rules see Library Notes, v 1., p. 111-131.)*

a. Space allows only a brief title, and other facts are given with so much fulness that the book is readily identified. If the work is anonymous, leave the AUTHOR column blank, to be filled when authorship is discovered. The line separating author and title is faint, so as to be seen only when looked for to guide in making the titles line accurately one under the other. When author's name or title is very long, this line is simply disregarded, but in most entries there will be a little space between the author and the beginning of the title.

b. The form of author's name to be used, or the heading which takes its place in the author column for transactions and various other books, must correspond with the entry in the other catalogs; and, as it must be decided from them, a careless heading should not be written here at the risk of error. With this as with the class number, if in doubt, and the book must be entered at once, leave the author column blank, and fill in after the heading is decided for the other catalogs. A volume of pamphlets is entered under the heading used on the main card with a note; e. g., "& 9 other pam."

7. *Give the place, publisher, date, pages, and size, in accordance with rules for full titles, except that more abbreviations may be safely used.*

a. If several places or publishers are printed, give only the first named on the title; or the most important if the main publisher is given in large type with fine type names preceding. Some omit the publisher, but it should be once recorded somewhere to help identify each book or find a duplicate if needed. The publisher differentiates two editions of same place and date, and is often used in replacing, tracing, etc. If

omitted from all other records, give it here. Leave space between abbreviation for place and publisher, so it shall not look like a name and initials; e. g., L. MacMillan, *not* L. MacMillan.

b. If something must be omitted to save labor, perhaps the publisher can be spared easiest, or the pages, if given on the cards.

c. Give the date of publication in years of the common calendar, and in Arabic figures. Never, here or elsewhere, use Roman numbers.

d. If it differs more than a year from publication date, always give year of copyright with *c* prefix. The line headed DATE is wide enough for six figures, so this important item specifying the real date of publication can be added.

e. The extent of a book depends on pages and size, so that both should be given. The paging is the most useful item that can be given in so small space; as it is on the cards it can be filled in with the class and book numbers without looking it up twice. It is one of the most useful items in identifying similar editions. A pamphlet is only a thin book, and is best described by giving paging; e. g., "37 p. O." All the sizes (binding, paper, and type), as well as fold, in case it should be desirable, can be given by interlining, but except in rare books, the size-letter is sufficient. Give the size by the A. L. A. book-size rule. If it is on the line, call it the larger if it has been trimmed in re-binding; if untrimmed call it the smaller. For books paged in fragments, do not subtract, but give the first and last; e. g., p. 613-1120.

f. An admirable help in quick and accurate sizing is Cole's Size Card, published by the Library Bureau. It gives by diagonal lines the proper prefix *nar*, *sq*, or *ob*, without separate measurement. It is kept inside the cover; some mark the size lines inside the front cover of the accession-book or paste in a Cole card, tho it is less handy to lay the book accurately on the card than to insert the card under the cover, which serves as an automatic guide to hold it in exact position.

g. The size of type is rarely given, tho to many an important item in choice of editions for reading. It is a part of size or extent, but is more useful on the catalogs than here.

8. Give the binding material, indicating half binding by prefixing $\frac{1}{2}$, or better a superior²; e. g., ³mor. If the book has leather corners also, $\frac{3}{4}$, or a superior³ will indicate it. If by a famous binder, or otherwise remarkable, note in Remarks.

9. Under SOURCE write the name of the giver, if a gift; the name of the fund if bo't from the income of a special fund; or the name of the firm or library agents, of whom bo't, if from the general fund.

Some give the name of the supplying agents in all cases, prefixing the initials of the fund in the second case. The funds of each library are so well known that the initials are ample, so the column for SOURCE allows room for both agent and fund. Enter at least the initials of the agent in all cases.

10. Under cost give in dollars and cents the actual cost of the book, including exchange on foreign books.

a. A ruling for pounds, shillings and pence is not needed. So few books among the mass in the library will be so billed, that it is waste of space to devote three whole columns to these headings. Even in these cases convenience requires that cost be given in ordinary denominations, so that a moment tells an inquirer the cost of any book. If the exact amount in foreign money must be kept, interline it in the cost column, or better, to allow footing the cost for statistics, enter it in Remarks, next to cost column. If list price is given, it is useless to repeat the net price also in foreign terms.

b. If the list price is recorded, put it at the right of the source column, next to the left ruling of the cost column, using fr, m, and s for francs, marks, or shillings, and unmark figures for dollars. If, because of rarity or net list price or special terms from auction or second-hand dealers, the price paid is *more* or *less* than usual for a book of that list price, prefix "n" (net) to the cost given, to show it is not an error in entry. Some wisely do not stop to look up list prices, but enter them only when already known.

c. When several volumes are bo't at once, give cost of the series opposit the first entered, followed by a note of the number of volumes included; e. g., v. 4, 5, and 6 of some work come in together, and cost together \$13.44. Instead of dividing this up, and entering \$4.48 against each volume, make the entry against the first (v. 4) in this way: 3 v. \$13.44. Or (a more difficult entry to make neatly), connect the lines of the different volumes by a bracket, and write the cost against the center. For convenience in identifying what came on each bill, the date and total may be given in Remarks opposit the first entry; e. g., on line 10,431 the remark for a bill covering 30 v. would be "To 10,460 is bill of 19 N. \$110.⁶⁶" The date of the bill is always earlier than that of reception. 10,460 shows the line of the last entry included in the bill, as does the remark of the next bill, unless it is for a single volume, and so not recorded. It is often handy to check off special bills in this way, and the labor is trifling to thus indicate the extent of large bills. Mark gifts "g" in cost column, and if cost

is known add it in []; e. g., g [1.75]. For convenience in footing amount paid out for books and amount of gifts, it is well to enter the cost value assigned to gifts in red ink, as being more distinct than the [], and showing more grafically the proportion of gifts to each page. Some even write the entire line in red. Give items of cost carefully, thus making the accession-book for all practical purposes the invoice-book.

11. *Mark the cost of each book in inner margin of first recto after date of reception, when collating with the bill.*

From this place it is copied in the accession-book, and is often found of great convenience in determining value without consulting records or bills. The cost written in the inner corner of some special page agreed on in each library, serves to identify books with labels removed, or covers taken off in binding, or by accident, or by design where theft is intended; but any reader may wish to know the cost, and it is unwise to use it as a detectiv mark, of which the place cannot be told to all interested. A much safer private mark is a perforation with an awl or pin in a secret place; e. g., a pin hole thru the center of the fifth o used in the paging. This can hardly be found by accident or removed, if known, so as not to be detected by an expert.

12. *Under REMARKS indicate any re-binding, sale, loss, exchange, withdrawal as duplicate, binding in with another volume, or any change or disposition.*

The preceding entries tell what the book was when it came into the library. REMARKS tell of any changes, and of the final disposition in case the book is no longer in its accustomed place. This rule requires less labor than at first appears, and saves more than it costs. When books come in from the bindery, it is a very brief matter to open to their numbers, and note the new dress, with its cost. Then if the volume be lost and the reader wishes to pay for it, there is a means of knowing whether it was in paper as at first bo't for 25 cents, or in half morocco as re-bound, at an added cost of \$1. The accession-book is the book of final reference for these technical facts, that appear on no other catalog. The efficient librarian must be able *somewhere* to refer to everything of the kind, and for this no other record offers so great advantages.

The librarian who will keep an accession-book on the plan above described, will find himself well repaid. It will be in constant requisition, the final authority to which will be referred all doubtful questions regarding the past history or present state of any one or of all his books.

Library abbreviations

Compiled by MELVIL DEWEY

100 FORENAMES. CUTTER ABBREVIATIONS

Ab.	Abraham	F. s.	Frances
Alex.	Alexander, Alexandre	F:	Frederick, Friedrich,
Alf.	Alfred		Frédéric
And.	Andrew, Andreas,	G:	George, Georg,
	André		Georges
A..	Anna	Gert.	Gertrude, Gertraud
Ant.	Anthony, Anton, An-	Gilb.	Gilbert
	toine	Gi. Bat.	Giovanni (Giam) Bat-
Arch.	Archibald, Archam-		tista
	baud	G..	Grace
Art.	Arthur	Greg.	Gregory, Gregor, Gre-
A:	Augustus, August,		goire
	Auguste	Gu.	Guillaume, Gullielmus
A: a.	Augusta	Gst.	Gustavus, Gustav,
A: in.	Augustin		Gustave
A: inus.	Augustinus	H..	Helen
Bart.	Bartholomew, Bartho-	H:	Henry, Heinrich,
	lomäus, Barthélemi		Henri
B.	Beatrice	Hrm.	Herman, Hermann
B:	Benjamin	Hip.	Hippolyte, Hippolytus
Bern.	Bernard, Bernhard	Hu.	Hugh, Hugo, Hugues
Cath.	Catherine, Catharine	Ign.	Ignatius, Ignaz,
C:	Charles, Carl		Ignace
C..	Charlotte	I:	Isaac, Isaak
Chris.	Christopher, Chris-	I..	Isabella
	toph (f), Christophe	Jac.	Jacob, Jacques
Clar.	Clarence	Ja.	James
Dan.	Daniel	J..	Jane
D:	David	J:	John, Johann, Jean
D..	Delia	Jos.	Joseph
Edg.	Edgar	Jose.	Josephine, Joséphe
Edm.	Edmund, Edmond	Jul.	Julius, Jules
E:	Edward, Eduard,	K:	Karl
	Édouard	K..	Kate
E..	Elizabeth	Kath.	Katherine
Ern.	Ernest, Ernst	Lr.	Lawrence, Laurence,
Eug.	Eugene, Eugen		Lorenz, Laurent
F..	Fanny	L:	Lewis, Ludwig, Louis
Fer.	Ferdinand	L..	Louisa
Fitz W:	Fitz William	L: e.	Louise

Marg.	Margaret, Margarethe Marguerite	Rob.	Robert
M.	Mark, Marcus, Marc	S.	Samuel
M..	Mary	S..	Sarah
Mat.	Matthew, Mathäus, Mathieu	Seb.	Sebastian, Sébastien
N..	Nancy	Ste.	Stephen, Stephan
N.	Nicholas, Nikolaus, Nicolas	Thdr.	Theodore, Theodor
Ol.	Oliver, Olivier	T..	Theresa
O..	Olivia	T.	Thomas
O.	Otto	Tim.	Timothy, Timothée
Pat.	Patrick	U.	Ulrich
P.. a.	Paulina	U..	Ursula
P..	Pauline	V.	Victor, Viktor
P.	Peter, Pierre	V..	Victoria
Ph.	Philip, Philipp, Philippe	Wa.	Walter, Walther
R..	Rebecca	Wash.	Washington
R.	Richard	W..	Wilhelmina
		W.	William, Wilhelma
		Zach.	Zachary
		Z..	Zenobia

Where ; and .. is used in English names, use ; and .. for the German form, and t and .. for the French. e.g.
J: John, Ji: Johann, J': Jean.

FOR HEADINGS

Besides the preceding 100 forenames

abr.	abridger	Gt. Br.	Great Britain
aftw.	afterwards	pseud.	pseudonym
annot.	annotator	pub.	publisher
anon.	anonymous	sup't	superintendent
b.	born	tr.	translator
col.	collector	U. S.	United States
comnt.	commentator	&	and
co.	company	()	include maiden name of married woman
comp.	compiler	[]	include words or parts of words supplied
contin.	continuer	?	after a word or figure means <i>probably, perhaps</i>
dep't	department		
d.	died		
ed.	editor		

Use also the common abbreviations for political, military, professional and honorary titles.

FOR IMPRINTS AND NOTES

Use the size symbols, F Q O D S T Ty Pz, given at the end.

c	copyright, e. g., 1882 ["80]	fac-sim.	fac-similes
cm	centimeter	gr. of por.	group of portraits
col.	columns	il.	illustrated—ions
ed.	editions	l	leaves
f.	folios		

mut.	mutilated	por. of gr.	portrait of group
n. t-p.	no title-page	pt.	part
v.	page or pages	ser.	series
p.	published, e. g. 1882	tab.	tables
		t-p.	title-page
phot.	photographs	v.	volumes
pl.	plates	v. p.	various paging
por.	portraits	w.	(before words) with
		w.	(after words) wanting

In notes, the abbreviations in all these lists may be used.

FOR BOOK TITLES

Besides the abbreviations for honorary and other designations

acct.	account	med.	medical
ad.	additions—al	mem.	memoir
Am. or Amer.	America—n	misc.	miscellaneous
anal.	analysis—tical	ms. mss.	manuscript—s
ap.	appended	N. A.	North America
apx.	appendix	nouv.	nouvelle
biog.	biography—ical	pref.	preface, prefatory
chron.	chronology—ical	pub.	published—rs
comp.	compiles	rel.	relating—ive
cont.	containing, contents	rept.	report—ed—er
contin.	continuation,	rev.	revised—ion
	continued	S. A.	South America
cor.	corrected	sep.	separate
dep't	department	soc.	society
ed.	edited—or—ion	sup.	supplement—ary—ing
Eng.	English	theol.	theology—ian
enl.	enlarged	tr.	translated, traduit, etc.
Fr.	French	trans.	transactions
fr.	from	U.S.	United States
geog.	geography—ical	vocab.	vocabulary
geol.	geology—ical	&	and, in all languages
geom.	geometry—ical	[]	words or part of words supplied
Ger.	German—y		
Gr.	Greek—cian	—	to and including, or continued
hist.	history—ical	...	matter omitted
hrsg.	herausgegeben	?	probably, perhaps
impr.	improved—ments		transition to another page
incl.	including		end of line on title page. Used in exact bibliographical work
introd.	introduction—ory		
Ital.	Italian		
Lat.	Latin		
lib.	library		
lit.	literature—ry		

Never use title abbreviations for specially prominent words.

FOR PLACES OF PUBLICATION

Use on cards. In accession and all official records use shorter form.

Alb.	Albany	Lpz.	Leipzig
Amst.	Amsterdam	Lug. Bat.	Lugduni Batavorum
B. or Bost.	Boston	Mil.	Milano
Balt.	Baltimore	Mün.	München
Ber.	Berlin	N. O.	New Orleans
Brns.	Braunschweig	N. Y.	New York
Camb. or Ch.	Cambridge	Ox.	Oxford
Chic. or Ch.	Chicago	P. or Par.	Paris
Cin.	Cincinnati	Ph. or Phil.	Philadelphia
Copng.	Copenhagen	San Fran. or S. F.	San Francisco
Dub.	Dublin	St L.	St Louis
Edin. or Ed.	Edinburgh	St Pet. or St P.	St Petersburg
Eng.	England	Stut.	Stuttgart
Fir.	Firenze	U S.	United States
Glasg. or Gl.	Glasgow	Ven. or V.	Venice
Göt.	Göttingen	W. or Wash.	Washington
Kjöb.	Kjöbenhavn		
L. or Lond.	London		
Ley.	Leyden		

Also the common abbreviations for the states. Use for all languages when the equivalent name contains these letters.

TITLES, STATES, ETC.

A. B.	bachelor of arts	C. S. N.	C. S. navy
abp.	archbishop	Ct.	Connecticut
A. D.	year of our Lord	D. C.	District of Columbia
adjt.	adjutant	D. C. L.	doctor of civil law
adm.	admiral	D. D.	doctor of divinity
Ala.	Alabama	Del.	Delaware
A. M.	master of arts	dist.	district
Am. or Amer.	American	D. T.	Dakota territory
A. R. A.	associate of the royal academy	Eng.	England
		Fla.	Florida
Ark.	Arkansas	F. R. S.	fellow of the royal society
atty.	attorney		
B. A.	bachelor of arts	Ga.	Georgia
bart.	baronet	gen.	general
B. C.	before Christ	gov.	governor
bp.	bishop	Gt. Br.	Great Britain
brig. gen.	brigadier general	Ia.	Iowa
Cal.	California	Id. T.	Idaho territory
capt.	captain	Ill.	Illinois
card.	cardinal	Ind.	Indiana
Col.	Colorado	Ind. Ter.	Indian territory
C. S. A.	Confederate States of America or C. S. army	jr	junior
		Kan.	Kansas

Ky.	Kentucky	N. Y.	New York
La.	Louisiana	O.	Ohio
L. I.	Long Island	Or.	Oregon
LL. B.	bachelor of laws	Pa.	Pennsylvania
LL. D.	doctor of laws	pres.	president
lt.	lieutenant	R. A.	royal academician
maj.	major	Rev.	reverend
marq.	marquis	R. I.	Rhode Island
Mass.	Massachusetts	R. N.	royal navy
M. A.	master of arts	S. A.	South America
M. C.	member of Congress	S. C.	South Carolina
M. D.	doctor of medicine	sc.	sculptit, engraver
Md.	Maryland	sr	senior
Me.	Maine	S. T. D.	doctor of sacred theology
Messrs	plural of Mr		
Mich.	Michigan	sup't	superintendent
Minn.	Minnesota	Tenn.	Tennessee
Miss.	Mississippi	Tex.	Texas
Mlle	mademoiselle	U. S.	United States
Mme	madame	U. S. A.	U. S. of America or U. S. army
Mo.	Missouri		
M. P.	member of Parliament	U. S. N.	U. S. navy
Mr	mister	U. T.	Utah territory
Mrs	mistress	Va.	Virginia
N. A.	North America	visc.	viscount
N. B.	New Brunswick	Vt.	Vermont
N. C.	North Carolina	Wis.	Wisconsin
Neb.	Nebraska	W. T.	Washington territory
N. H.	New Hampshire	W. Va.	West Virginia
N. J.	New Jersey	Wy.	Wyoming
N. M.	New Mexico		
N. S.	Nova Scotia		

MONTHS

Ja F Mr Ap My Je Jl Ag S O N D

DAYS

Sn M Tu W Th F St

Use in this order "W 9 S 85" for "Wed. Sept. 9th, 1885."
Use usual abbreviations for days and months on catalog cards.

FIGURES

Never use roman numerals.¹ Use arabic figures, a half larger than the script, for all numerical expressions.

Date September 21, '04

Number	AUTHOR	TITLE	PLACE & PUBLISHER	Year	Pages	Size	Bind'g	Source	Cost	Class	Book	Vol.	REMARKS
20 26	Burnham, C. L.	Jewel								F			From out
27	Lombard, J. L.	Neighbor Jackwood.	Lee, Boe.	1895	459	2	Cl.			"			
28	Lang, Andrew	Blue Fairy book	Put. N. Y.		412	"	"			J			
29	Bollen, D. K.	Poor boys who became famous	Cornell		888	367	"			2920			Pulled
30	Lucy, E. E.	Story of Columbus	Copp		113	303	"			J B			worn out
31	Johannot, Jas	Stories of heroic deeds.	Am.		187	151	"			J			
32	Burnham, C. L.	Sweet Clover.	Hugh. Boe.	1897	411	"	"			F			Cp2 worn out
33	"	No gentleman.	"		189	348	"			"			Cp2 worn out
34	Lowell, A.	Black Beauty	Cornell, I. Y.	1898	250	"	"			J			Cp2 worn out
35	Hagner, Chas.	Simple life	McClure	1904	193	"	"			104			Cp2 worn out
36	Keller, Helen	Story of my life.	Doubleday		430	A	"			B			worn out
37	Johnson, Chas	Among Eng. hedgehogs.	Mac.	1901	347	D	"			9142			9-28-54 worn out
38		New International Encyclopedia	Dodd	1913	822	L	"		80	Ref			
39	"	"	"	"	842	"	"			"			V.1
40	"	"	"	"	848	"	"			"			V.2
41	"	"	"	"	842	"	"			"			V.3
42	"	"	"	"	842	"	"			"			V.4
43	"	"	"	"	842	"	"			"			V.5
44	"	"	"	"	886	"	"			"			V.6
45	"	"	"	"	888	"	"			"			V.7
46	"	"	"	"	955	"	"			"			V.8
47	"	"	"	"	953	"	"			"			V.9
48	"	"	"	"	986	"	"			"			V.10
49	"	"	"	"	1050	"	"			"			V.11
50	"	"	"	"	1050	"	"			"			V.12
	"	"	"	"	1045	"	"			"			V.13

Date														
Number	AUTHOR	TITLE	PLACE & PUBLISHER	Year	Pages	Size	Bind'g	Source	Cost	Class	Book	Vol.	REMARKS	
2051		New International Encyclop	Dodd, N. Y.	1903	1050	2	Cl.			Ref		V. 14		
52		"	"	"	"	"	"			"		V. 15		
53		"	"	"	"	"	"			"		V. 16		
54		"	"	"	1023	"	"			"		V. 17		
55														
¹² 56	Gulliver, L.	Gulliver's travels.	Hurst, N. Y.		360		Dcl.			J			Donated by Hitchcock	
57	Henty, G. A.	A final reckoning.	Hill, Chi		302	"	"			"			Worn out	
58	Roe, E. J.	Boys book of adventures	Donohue, Chi	1876	2	"	"			"			"	
59	Gabonau, E.	File No. 113	American, N. Y.		365	D	"						discarded	
60	Liyall, Edna	Hardy Norseman.	Donohue, Chi		360	"	"						Cap 2 worn out	
61	Caine, Hall	Dunster	Laird "		361	"	"						"	
62	Longfellow, H.	Evangeline	Hammond "		182	"	"						Worn out	
63	Melhuill, E.	Wide, wide world.	Donohue "		392	"	"						Cap 2 worn out	
64		Portraits and principles	K. Richardson, N. Y.	1894	636	Q	"			Ref			"	
65	Morgan, A.	People and the railways	Belford, N. Y.	1888	234	D	"			385			worn out	
66	Lester, Paul	Galveston disaster		1900	536	Q	"			917.64			worn out	
67	Hopkins, Halstead	South Africa & Borneo	Nichols, Toronto	1879	485	Q	"			968			"	
68	Owen, John	Forgiveness of sin.	Tract society, N. Y.		429	D	"			234			"	
69	Helps, Arthur	Our life in the Highlands	Harper "	1863	287	"	"			914			worn out	
70		Cedar county	Hill Co. Chi.	1875	129	Q	"			917.77			Cap 2 Donated by Miss Sartwell	
71	Stevens, Abel	National magazine	Carlton N. Y.	1852	572	Q	"			Ref			Vol. 1. Discarded	
72	"	"	"	1853	"	"	"			"			Vol. 2. Discarded	
73	Locke, D. R.	Nasby in exile	Locke, Solid.	1872	672	D	"			817			worn out	
74	"	Nasby letters.	"	1873	516	"	"			817			worn out	
75	Wilson, A. E.	Donohue	Hammond, Chi		255	"	"						Donated by Mrs. S. Smith	

Date Oct 22, 1904

Number	AUTHOR	TITLE
2076	Iowa	Academy of sciences.
77	Reade, Chas.	Terrible temptations.
78	Holm, Iaxe	Stories
79	Burnett, F. H.	Little Lord Sandberg
80	Cornell, R. H.	Great fire in Baton
81	Shaw, J. L.	Lincoln memorial.
82	Banks, C. E.	Guide to Chicago.
83	Jennings, Robt	Horse training made easy
84	Jones, Sam P.	Quit your dreaminess.
85	Wright, Wm	Big Bonanza
86	Barber & others	Bible looking glass.
87		Two Americas.
88	Ballantyne, R.	Deep down.
89	Shambadgh, B. F.	Governors of Iowa
90	Peters, R. M. C.	Path of glory
91	Abbott, Jacob	Peter, the Great.
92	Bowditch, R. J.	Rise and fall of the mustache
93	Barrett, F.	Great Hesper
94		That wife of mine.
95	Brigham Johnson.	Twenty-ninth biennial
96	Q. S.	Treasury Dept. Report.
97	Lewy, M.	A. L. A catalog
98	Alcott, L. M.	Little men.
99	"	Comic tragedies
00	"	Rose in bloom

PLACE & PUBLISHER	Year	Pages	Size	Bind'g	Source	Cost	Class	Book	Vol.	REMARKS
Des Moines, Murphy	04	282	Q	8a			Ref		V. 11	same copy donated by D. F. Smith
Chi. Donohue		281	D	Cl			F			woman
N. Y. Scribner	1874	350	"	"			"			
"	1877	209	"	"			J		Cop 2	
Bro. Russell	1873	312	"	"		917.44				
N. Y. Bence	1865	288	Q	"			B			
Ch. at Ch. Chi	1873	419	"	"		917.73				
Phil. Potter	1866	186	D	"		636				
Ch. Lister	1866	507	Q	"		252				woman
Hart, Am.	1876	569	Q	"		917.93				
Phil. & San Fran.	1877		"	"		274				
Chi. Andrews	1881	830	L	"		818				woman
Belford, Chi.		420	D	"			F			J. Miller
Hart. La. City	1904	429	L	"			Ref		V. 6	Donated by Mrs B. Brock
Bell, Phil & Chi.		606	"	"			Ref			Discarded
Harpur, N. Y.	1875	368	3	"		554.7				Applanted
Burlington, Ont.	1877	328	D	"		817			Cp 2	Donated by woman
Inter. N. Y.		84	"	"			F			woman
Rev. B. Co.	1877	228	"	"			"			woman
Murphy, Des Mo.	1904	284	Q	"			Ref			
Government	"	137	"	"			"			
"	"	485	"	"			"			
Little, Br.	1904	376	3	"			J		Cp 2	
"	"	1902	317	"			"			
"	"	1904	375	"			"		Cp 2	woman

Date January, 1905

Number	AUTHOR	TITLE
21 01	Alcott, L. M.	Joe boys.
02	"	Aunt Joe's Scrap-bag -
03	Hughes, Tho.	Tom Brown's school days.
04	Tomlinson, E. J.	War of the Revolution
05	"	Washington's young aids Two young Patriots
06	Douglas, A. M.	Honor Sherburne.
07	Nevill, W. W.	Games + songs of Am. children
08	Scott, Sir W.	Old mortality
09	Stuart, R. M.	Rivers children.
10	Wagner, Chas	By the fireside
11	Fiske, John	Discovery of America
12	"	"
13	Holmes, O. W.	Poetical works
14	Pool, M. L.	Two Salomes
15	"	Out of step
16	Johnston, Mary	Sir Mortimer
17	Whitney, A. D.	Biddie's episodes
18	Howard, B. W.	Aunt Serena.
19	Garland, H.	Light of the star.
20	Glaigov, Ellen	The deliverance
21	Thurston, K. C.	Masquerade.
22	Hart, Bret	Tales of the Argonauts
23	Harben, Will. M.	Georgians
24	Fox, John Jr.	Xmas eve on Lonscome.
25	"	Crittenden

PLACE & PUBLISHER	Year	Pages	Size	Bind'g	Source	Cost	Class	Book	Vol.	REMARKS
Boston	1904	365	S	cl			J			C. 2. worn out
"	"	208	"	"			"			
Mac. N. Y.	1901	376	D	"			"			worn out
Wilde, Br	1897	391	O	"			"			worn out
"	1898	366	"	"			J			worn out
Dodd, N. Y.	1907	340	D	"			"			discarded
Harp. N. Y.	1903	282	O	"			793			worn out
Burt, N. Y.		494	D	"			F			
Cent. N. Y.	1904	179	"	"			"			b-2-34 worn out
McClure	"	300	"	"			844			
Houghton, Br	1892	516	D	"			973.1		v. 1	
"	"	631	"	"			"		v. 2	
"	"	426	"	"			811			
Harp. N. Y.	1899	372	"	"			F			worn out
"	1904	300	"	"			"			worn out
"	"	350	"	"			"			
Houghton, Br	1904	327	"	"			"			worn out
"	1881	358	"	"			"			discarded
Harp. N. Y.	1904	278	"	"			"			
Doubleday	1904	543	"	"			"			
Harp. N. Y.	"	328	"	"			"			worn out
Hough, Br	1875	283	"	"			"			worn out
Harp. N. Y.	1904	338	"	"			"			
Scrib. N. Y.	1904	234	"	"			"			
"	"	256	"	"			"			lost

Date January, 1905

Number	AUTHOR	TITLE	PLACE & PUBLISHER	Year	Pages	Size	Bind'g	Source	Cost	Class	Book	Vol.	REMARKS
21	Riley, J. W.	Afternoons	Bobbs. Ind.	1878	196					J811			
27	" " "	Neighorly poems	Bowen "	1877	215					"			
28	" " "	Child-world	" "	1876	209					"			
29	Connor, Ralph	Prospector	Hemming, N.Y.	1904	401					F			Ann. ent.
30	Huggan, K. D.	Affair at the Inn	Hough, Bos.	"	220					"			
31	Carr, Hall	Prodigal son.	App. N.Y.	1904	408					"			worn out
32	Cooke, Grace M.	Huldah	Bobbs. Ind.	"	316					"			worn out
33	McCutcheon, J.	Beverly of Granetark	Dodd, N.Y.	"	357					"			worn out.
34	Phelps, E. S.	Old maids & burglars in paradise	Hough, Bos.	1885	220					"			discarded
35	Fiske, John	Old Virginia & her neighbors	" "	1897	318					9732			
36	" "	" " " "	" "	"	421					"		Y. 2	
37	Scott, Sir W.	Pirate	Burt, N.Y.	"	536					F			
38	" " "	Rob Roy	" "	"	525					"			
39	Phelps, E. S.	Gates ajar	Hough, Bos.	1896	248					"			worn out
40	Pool, M. L.	Mrs. Gerald	Harp, N.Y.	1904	339					"			worn out
41	Lowell, J. R.	Poetical works	Hough, Bos.	1895	515					811			
42	Cary, Alice & Phoebe	" "	" "	1873	341					"			
43	Riley, J. W.	Sketches in prose.	Bowen, Ind.	1875	263					J811			
44	" " "	Green fields & running brooks	" "	1892	224					"			
45	" " "	Defective Santa Claus	" "	1904	78					J811			
46	Sidney, M.	Five little Peppers - how they grew	Lothrop, Bos.	77	427					J		Cap 2	
47	" " "	" " & their friends	" "	74	471					"			worn out
48	Taylor, Bayard	Boys of other countries	Putnam, N.Y.	1904	166					J			
49	Winter, Owen	Journey in search of Xmas	Harp, N.Y.	"	92					F			
50	Montefiore, A.	Life of Henry M. Stanley	Burt, N.Y.	1903	287					B			

Date January, 1905

Number	AUTHOR	TITLE	PLACE & PUBLISHER	Year	Pages	Size	Bind'g	Source	Cost	Class	Book	Vol.	REMARKS
21 51	Burnham, C. L.	Next door	Hough. Bce.	1886	371	D	Cl			F		Gp. 2	
52	"	"	"	"	1895	430	"	"		"		"	worn out
53	"	"	"	"	1893	384	"	"		"		"	worn out
54	"	"	"	"	1888	404	"	"		"		"	worn out
55	"	"	"	"	1890	413	"	"		"		"	worn out
56	"	"	"	"	1884	385	"	"		"		"	
57	Holley, Marietta	Samaritana at St. Louis Exposition	Dillingham, N. Y.	1904	312	0	"			"		"	worn out
58	Blanchard, A. E.	Bonny Lesley of the Border	Wilde, Bce.	"	331	D	"			J		"	worn out
59	Burnett, J. H.	In the cloud room	McClure, N. Y.	"	130	0	"	"	"	"	"	"	Departed to open space & discarded
60	Stratton, E.	An boy's life of Thos. Roosevelt	Lee, Bce.	"	311	D	"	"	"	J B	"	"	Discarded
61	Drysdale, H. B.	Young Supercargo.	Wilde, Bce.	1898	352	"	"			J		"	worn out
62	Woolson, C. F.	Cumme	Harp. N. Y.	1899	540	"	"			F		"	
63	Parker, Gilbert	Ladder of swords.	"	1904	291	"	"			"		"	
64	Field, Eugene	Songs & other verse.	Scrib. "	1903	217	"	"			811		"	
65	"	"	"	1904	141	"	"			"		"	
66	"	"	"	"	203	"	"			"		"	
67	Hawthorne, N.	Twice-told tales	Hough. Bce.	1873	258	S	"			F		"	v. 1. Home Out
68	"	"	"	"	268	S	"			"		"	v. 2. Home Out
69	"	"	"	"	302	"	"			818		"	
70	"	"	"	"	220	"	"			F		"	Home Out
71	"	"	"	"	231	"	"			917.44		"	v. 1.
72	"	"	"	"	237	"	"			"		"	v. 2
73	"	"	"	"	375	"	"			F		"	worn out
74	Wagner, Chas.	The better way.	McClure, N. Y.	1904	265	"	"			844		"	
75	Thorau, H. D.	Cape Cod	Hough. Bce.	1873	336	D	"			818		"	

Date *January, 1905*

Number	AUTHOR	TITLE	PLACE & PUBLISHER	Year	Pages	Size	Bind'g	Source	Cost	Class	Book	Vol.	REMARKS
21 76	Irving, P. M.	Life & letters of Washington Irving	Putnam, N. Y.	1892	442	8	Cl		928				
77	"	"	"	1895	438	"	"		"				
78	"	"	"	"	425	"	"		"				
79	Irving, W.	Sketch book.	Rand, M. C. Co.		311	D	"		817				
80	Fiske, John	Am. Revolution	Hough, B. Co.	1891	344	"	"		973.3				
81	"	"	"	"	305	"	"		"				
82	Cooper, J. F.	The spy.	Doubleday, Co.		398	"	"		F				
83	Jamieson, Mrs.	Legends of the Madonna	Hough, B. Co.		483	S	"		755				
84	Johnson, Clif.	Along French by ways.	Mac. N. Y.	1901	261	D	"		9144				
85	Colquhoun, A. R.	Greater America	Harp. N. Y.	1904	436	O	"		973				
86	White, S. E.	The mountains	McClure	"	282	O	"						
87	Huill, E. M.	Titian	Hough, B. Co.	1901	97	"	"		927				
88	"	Michelangelo	"	"	94	"	"		"				
89	"	Rembrandt	"	"	96	"	"		"				
90	Knox, J. W.	Boy travellers in Southern Europe	Harp. N. Y.	1897	"	"	"		7914				
91	"	"	"	1907	421	"	"		915.2				worn out
92	"	"	"	1902	552	"	"		917.2				worn out
93	"	"	"	"	504	"	"		914.7				worn out
94	Twain, Mark	Dog's tail.	"	1904	36	"	"		7817				
95	"	Life on the Mississippi	"	"	465	"	"		817				worn out
96	"	Huckleberry Finn	"	1903	385	"	"		7817				
97	"	Tom Sawyer	"	"	327	"	"		7817				
98	"	Gilded age	"	"	360	"	"		817				
99	Carlyle, Thos.	French Revolution	Doubleday, Co.		643	D	"		944				
22 00	"	"	"	"	584	"	"		"				

Worn out
9-28-54
Worn out

worn out

worn out

worn out

worn out

Donated by
P. A. Lamborn

Date *January, 1905*

Number	AUTHOR	TITLE
2201	Cooper, J. F.	Pioneers
02	" " "	Pathfinder
03	" " "	Deerslayer
04	" " "	Prairie
05	" " "	Last of the Mohicans
06	Macaulay, J. B.	Miscellaneous essays & poems
07	" " "	" " "
08	" " "	" " "
09	M'Gurr	Divers subjects in theology
10	Jamney, S. M.	George Fox
11	Emerson, R. W.	Essays
12	" " "	" " "
13	Grodrey, E.	Winding road
14	Phelps, E. S.	Loveliness
15	Bell, Lillian	Hope Loring
16	Harte, Bret	Luck of roading camp.
17	Barr, Robt.	Victore
18	Roeigger, P.	Forest Schoolmaster
19	Trombridge, J.	Father Bright hopes
20	" " "	Toby Trafford
21	" " "	Woodie Thorpe's pilgrimage
22	" " "	Jack Hazard & his fortunes
23	" " "	Chance for himself
24	" " "	Fast friends
25	" " "	Lawrences adventures

PLACE & PUBLISHER	Year	Pages	Size	Bind'g	Source	Cost	Class	Book	Vol.	REMARKS
Inter, N. Y.		424	D	Cl			J			Donated by P. & H. Lamborn
" "		417	"	"			"			some out
" "		537	"	"			"			" "
" "		406	"	"			"			" "
" "		358	"	"			"			" "
Dorshue, Chi	1830	829	"	"			828		Y. 1.	" "
" "	"	814	"	"			"		Y. 2.	" "
" "	"	826	"	"			"		V. 3.	" "
Pittsburg, 187		395	"	"			204			" "
Lipp, Phil	1856	499	"	"			B			" "
Dorshue, Chi	1898	304	"	"			814			" "
" "	1873	315	"	"			"			some out
Holt, N. Y.	1902	359	"	"			F			" "
Hugh, Bos.	1899	43	"	"			J			" "
Page, Bos.	1903	328	"	"			F			some out
Hugh, "	1899	279	S	"			"			" "
Stokes, N. Y.	1901	567	D	"			"			some out Sept. 1953
Put, N. Y.	1902	333	D	"			"			some out
Lee, Bos.	1892	264	"	"			J			with drama
" "	"	50	"	"			"			with drama
" "	1893	269	"	"			"			some out
Coates, Phil	1899	254	"	"			"			some out
" "	1872	266	"	"			"			some out
" "	1874	282	"	"			"			with drama
" "	1898	240	"	"			"			with drama

Date January 1905

Number	AUTHOR	TITLE	PLACE & PUBLISHER	Year	Pages	Size	Bind'g	Source	Cost	Class	Book	Vol.	REMARKS
2226	Ironbridge J.	Phil and his friends	Lu. Bar.	1883	235		D C			J			Discarded
27	"	Linkham Bros tide-mill	"	1882	326		"			"			with some
28	"	Satin wood. etc.	"	1874	170		"			"			discarded
29	"	Little master	"	1882	230		"			"			now out
30	"	Peter Budestone	"	1887	187		"			"			Discard
31	"	Pocket-rifle	"	1881	274		"			"			Discard
32	"	Young Joe	"	1879	302		"			"			
33	"	Jolly Rover	"	1882	292		"			"			now out
34	"	Bound in honor	"	1877	328		"			"			lost by
35	"	His own master	"	"	305		"			"			now out
36	"	Silver medal	"	1880	287		"			"			now out
37	Lytton Bulmer	Pelham	Muchon, N.Y.		409		"			F			
38	"	Last days of Pompeii	"		427		"			"			
39	"	Paul Clifford	"		391		"			"			
40	"	Parisians	"		211		"			"			
41	"	Night and morning	"		280		"			"			
42	"	Deveraux	"		417		"			"			
43	"	What will he do with it	"		772		"			"			
44	"	Strange story	"		354		"			"			
45	"	My novel	"		486		"			"			
46	"	Ernest Maltravers	"		370		"			"			
47	"	Caxtons	"		122		"			"			
48	"	Last of the Barons	"		1 P.		"			"			
49	"	Kindred Chillingly	"		136		"			"			
50	Knox, J. H.	Through Africa	"	1901	473		"						lost

1916

Date

Number	AUTHOR	TITLE	PLACE & PUBLISHER	Year	Pages	Size	Bind'g	Source	Cost	Class	Book	Vol.	REMARKS
2251	Carpenter, F. G.	Europe	Am. N. Y.	1902	452	L	Cl.		914				worn out
52	" "	Australia	" "	1904	389	"	"		919.3				worn out
53	" "	Asia	" "	1897	307	"	"		915				worn out
54	" "	South America	" "	1899	352	"	"		918				14.56 worn out
55	Stanley, H. M.	In darkest Africa	" "	1890	547	O	"		916.7				
56	" "	" "	" "	"	2255	"	"		916.7				
57	Hugo, Victor	Les misérables	Burt. N. Y.	"	749	D	"		F				
58	Dumas, A.	Count of Monte Cristo	" "	"	649	"	"		"				
59	Strang, L. C.	Famous actors of the day	Page, Br.	1900	352	"	"		927				
60	" "	" "	" "	1902	343	"	"		927				
61	Micheli, Jules	Joan of Arc	Burt N. Y.	"	373	"	"		B				
62	Ingelow, Jean	Fated to be free	Little, Br.	"	497	"	"		F				worn out
63	Fisher, J. G.	True Wm Penn	App. Phil.	1900	392	O	"		B				
64	Tomlinson, E. J.	Three Colonial boys	Milde, Br.	"	368	"	"		J				worn out
65	Dodge, M. M.	Hans Brinker	Scrib. N. Y.	1904	393	D	"		"				Copied worn out
66	Owen, Rye	Red-headed Gull	Holt, N. Y.	1903	347	"	"		F				worn out
67	Laine, H. A.	English literature	Donohue, Chi	"	687	"	"		820				
68	Stanley, H. M.	Livingston	Scrib. N. Y.	1902	736	O	"		916.7				
69	Hale, E. E.	James Russell Lowell	Hough. Br.	1901	303	"	"		B				
70	" "	Family flight around home	Lathrop, "	1884	366	"	"		917.3				worn out
71	Rice, W. M.	Christian faith in an age of science	Am. N. Y.	1903	425	"	"		230				
72	Rueker, J.	Two paths on art	Estes, Br.	"	433	D	"		704				
73	Roosevelt, The	Am. ideals & other essays	Put. N. Y.	1904	370	"	"		304				Discarded
74	Seidmore, E. R.	China	Cent. N. Y.	1902	459	O	"		915.1				
75	Van Dyke, J. C.	Hist. of painting	Long, "	1904	289	D	"		750				