





MAQUOKETA PUBLIC LIBRARY
and
BOARDMAN REFERENCE LIBRARY
MAQUOKETA, IOWA 52060

ANNUAL REPORT
Fiscal Year 1983-1984

Statistical Report

Items Circulated

Adult Fiction	21,535	up 1.7% from last year	
Adult Non-Fiction	8,325	up 9% from last year	
Children's Fiction	19,664	up 22% from last year	
Children's Non-Fic.	4,515	up 18% from last year	
Periodicals	2,464	up 0% from last year	
Records & Tapes	1,542	up 19% from last year	
Other Non-Book	<u>420</u>		
	58,485	up 12% from last year	9.3 per capita
		up 70% from 1981	

Capital Investment Report

The major capital improvement this year was a large addition to our shelving capacity. The unit, which was placed in the adult fiction section, made possible increases in shelf space in each section of the Library.

A major grant from the County made possible the purchase of a copy machine for office and public use, and a microcomputer, also available to the public.

Program Report

Library programming centered around reading and reading readiness promotion among children and their parents. Over 250 children plus about 30 adults were involved in organized programs promoting reading and the enjoyment of books and learning. The Library cooperates closely with the schools in supporting book-related programs and promotions.

The organization of a Friends of the Library group holds promise of additional programming for adults.

Copy of Will of W. C. Boardman -- Page 310.

Record of The Boardman Library Institute

At an adjourned meeting of the citizens of Maquoketa, held at the office of W. C. Gregory, February 17th 1885. for the purpose of adopting articles of Incorporation for The "Boardman Library Institute" there were present W. C. Gregory,

J. J. Wilbur, C. W. Joiner, W. M. Stephens, D. A. Felcher, W^m Lundell, S. J. Holmes, W. H. Maynard, G. Lruax, A. F. Shaw, J. W. Cassin, Geo. T. Bradley, P. Mitchell, Chas. von Schrader, Mrs. Saba Stephens, C. O. Dudley, Mrs. Julia B. Dunham, Miss Susan B. Sears, Mrs. Kate Trumbo, W. B. Sutherland, Geo. C. Johnson, Benj. A. Spencer & C. M. Dunbar.

Committee on Incorporation reported the following articles of incorporation which were accepted, and filed for record in the Recorder's office of Jackson County, and in the office of Secretary of State at Des Moines.

Articles of Incorporation of the Boardman Library Institute of Maquoketa Iowa

Whereas, William C. Boardman, late of the city of Maquoketa, for the purpose of establishing a permanent public library in said city, generously bequeathed the sum of \$5000.⁰⁰, to be appropriated to that use and purpose, on the compliance of certain conditions named in his last will and testament, one of which said conditions is that if "within one year after the decease a corporation shall be organized under the laws of the state of Iowa, under the name of the "Boardman Library Institute" with a paid up Capital stock of not less than \$500.⁰⁰ and a board of directors and such other officers as the Articles of Incorporation may require. Now therefore we whose names

are hereto affixed do hereby adopt the following
Articles of Incorporation.

Article 1

The name of this Corporation shall be the Boardman Library Institute and its place of business shall be Maquoketa Jackson County Iowa, said Corporation shall commence on the 18th day of February 1885 and continue for the term of Twenty years from that date with the privilege of renewal as provided by law and we hereby bind ourselves and our successors to renew said Corporation at the expiration of said Twenty Years.

Article 2nd

The general and only business of this Corporation shall be the establishment and maintenance of a Library and Reading Room, the advancement and diffusion of knowledge and the promotion of science and art.

Article 3rd

Section 1 - The officers of this Corporation shall be a President, Vice President Secretary Treasurer and Five Directors, and shall be elected by ballot, no person shall be eligible to either of the elective offices unless he is a shareholder,

Section 2 - The President, Vice President, Secretary, Treasurer, and the five Directors, shall constitute a Board of Directors, and said Board shall appoint a Librarian, and such committees as the By Laws may provide for.

Rec. see Page 48

Section 3— Every shareholder in this Corporation on the day of the annual election of officers shall be entitled to one vote, a majority of all votes cast shall be necessary to a choice.

Section 4 The annual Election of officers shall be held on the 2nd Tuesday of February in each year, the officers elected shall qualify as provided by the By Laws and enter upon the discharge of their duties at the annual meeting of the Board of Directors to be held the 1st Tuesday after the annual Election.

Section 5 The duties of the several officers shall be such as shall be prescribed by the By Laws.

Article 4th

Section 1

The capital stock of this Corporation shall be \$5000⁰⁰ which may be increased at any annual meeting of the Corporation.

Section 2

The capital shall be divided into shares of \$10⁰⁰ each, and any person residing in the City of Maquoketa or vicinity may subscribe for one or more shares on complying with the By Laws, and shall receive from the secretary a certificate for each share subscribed for which certificate shall entitle the holder thereof or the wife husband or minor children of such person to all the privileges of the Library and Reading Room, subject however to the rules and regulations for the government thereof.

Section 3

The Board of Directors shall provide for the annual assessment of all share holders who shall use the Library, by taking books therefrom not to exceed the sum of \$100 per annum, and in case any share holder shall fail or neglect to pay an assessment for 30 days after having been notified of such assessment, such share holder shall be suspended from the rights and privileges of the use of the Library and Reading Room until the same is paid.

Section 4 Whereas there is now an association in said City under the name of the Maguoketa Library Association, composed of stock holders having a Library and a number of Book Cases it is hereby expressly stipulated and agreed that said association may if the stock holders therein elect so to do transfer the Library Book Cases and property of said association to this Corporation, and in consideration of such transfer, this Corporation shall issue to each stockholder in said association one share of \$100 in this Corporation for each share so transferred, which shall be in full payment for the Library, and property so transferred.

Section 5

The members of this Corporation for themselves and their successors expressly stipulate that they shall not be held individually liable or responsible for the debts or obligations of this Corporation,

Section 6

No contract debt or obligation shall be made or created that shall be binding on the Corporation unless there be incorporated therein a condition exempting the Books Bookcases papers and Library fund and property, from all liability thereon, but this prohibition shall not be construed so as to prevent the Corporation by its board of directors from executing the Bond or Contract required by the will of the said William C Boardman

Article 5th

The highest amount of indebtedness or liability, to which this Corporation shall at any time be subject to, shall not exceed, two thirds of the amount of Capital actually paid in, exclusive of the Boardman Library fund,

Article 6

The Board of Directors are hereby authorized and it is made their duty to make execute and deliver to the executors of the last will and Testament of the said William C Boardman the Bond or Contract of this Corporation referred to and required by said will, in such manner and form as may be necessary to comply with the terms and conditions of said will, relating to said Bond or Contract,

Article 7

The \$5000⁰⁰ bequest of the said William C Boardman is hereby set apart as a permanent Library fund and shall be known as the "Boardman Library fund" \$4000⁰⁰ of which when received from the executors shall be placed at interest on good

Real Estate security one fourth of the interest or income thereon shall be added to the principal annually until the principal shall be increased to \$5000⁰⁰. which said sum (\$5000⁰⁰) shall be and remain a permanent Library fund and shall not for any purpose whatever be reduced, ^{or} encroached upon, and in case of unavoidable loss by reason of accidents or bad investments or loans, it shall be the duty of the Board of Directors to take immediate action to replace the loss, one method for replacing said loss shall be the setting apart of the entire interest or the income on the remaining fund of the Corporation, except such fund as may be absolutely necessary to defray the actual running expenses from year to year until said fund is restored to the amount of \$5000⁰⁰.

Article 8

All property both real and personal which may be acquired either by purchase or gift: shall be vested in the Corporation in its Corporate Capacity,

Article 9

No dividend or distribution of property of the Corporation among the share holders shall ever be made, it being the true intent of the incorporators hereof to establish a permanent Library and Reading Room and to cause the same to be made perpetual by renewals from time to time as provided by law.

Article 10

7

Section 1

These articles may be amended except articles "one" "six" and "nine" at any regular or annual meeting of the Corporation or at any meeting called for that purpose of which special meeting notice must be given by publication in some newspaper printed in said City for one week previous to such meeting, said notice to contain the article or section to be amended, and also the proposed amendment, - provided that no amendment shall be considered as adopted unless two thirds of the members present shall vote in favor of such amendment.

Section 2 The incorporators hereof for themselves and their successors, expressly stipulate, that article one (1) relating to the name of this Corporation, Article six (6) relating to the Library Fund, and Article nine (9) relating to dividends and distribution of property, shall never be changed or abrogated in any manner, - provided however the Board of directors may adopt any method for replacing losses that may occur to the Boardman Library Fund referred to in Article six

Chas M Dunbar

C M Jones

W M Stephens

S A Fletcher

G Truax

Thos Measlin

Geo T. Bradley

P Mitchell

Sefa Stephens

W C Gregory

J J Wilbur

W Cundell

S J Holmes

W N Maynard

A F Shaw

C C Dudley

Chas von Schraeder

Julia B Dunham over

Kali Trumb
Geo Johnson

W B Sutherland
Benj A Spencer

Thereupon the incorporators proceeded to the election of officers for the ensuing year as follows.

Geo T Bradley	President
O W Joiner	Vice President
W H Maynard	Secretary
Chas von Schrader	Treasurer

A F. Shaw	} Directors
W C Gregory	
W M Stephens	
Julia B Drunkham	
Susan M Sears	

The meeting on motion then adjourned to meet at same place Friday Evening February 27th to adopt By Laws.

Continued on
Page 20

W H Maynard
Sec

By Laws

Article 1.

Sec. 1

Appointment
of
Committees

At the first regular meeting of the Board of Directors, after their Election and qualification, they shall appoint from the members of the Institute, Committees consisting of three members as follows. Finance, Library, Lecture, Rooms Printing and Auditing. One member of each Committee, shall be a member of the Board of Directors and shall be Chairman of such Committee, which said Committee shall have general Charge of the respective departments assigned to them, subject to the Control of the Board of Directors.

Sec. 2

Conservators
of
Library Fund

The President of this Corporation shall be a member of the Finance Committee and Chairman thereof. The Finance Committee shall have supervision of the Boardman Library Fund, and all investments of the same shall be made by the Treasurer under their direction, but no investment shall be made until the proposition be approved by a majority of all the directors at a regular meeting of the Board of Directors or a special meeting called for that purpose, notice of which shall be given either by written notice served on each member or by publication in some news paper printed in said City for at least one week before the time set for said meeting.

Section 3,

It shall be the duty of the secretary to keep a record of all the doings and proceedings of the Institute and attend Annual, Regular, and Special meetings thereof, and all meetings of the Board of Directors, and Secretary shall be *ex officio* secretary of the Finance Committee and keep accurate record of all doings of said Board and Finance Committee, and perform such other duties as may be assigned to him by the Board of Directors or by the Institute. He shall before entering upon the discharge of his duties give bond with one or more sureties in such sum as the Board of Directors shall prescribe.

Section 4,

The Treasurer before he enters upon the discharge of his duties shall execute and deliver to the Board of Directors a bond in sum of not less than Three Thousand dollars with good and sufficient sureties to be approved by the Board of Directors Conditional for the faithful discharge of the duties of his office. He shall then be authorized to receive all monies paid to the Institute for whatever purpose, and shall keep an accurate account of all receipts and payments.

All monies received by the Treasurer shall be accounted for to the Board of Directors, and no monies shall be paid out or expended without the order of the Board of Directors or the Finance Committee duly attested by the Secretary.

Article 2

Section 1

The President shall preside at all meetings of the Institute, Board of Directors and Finance Committee.

President's
duties

In all cases of balloting he shall have a vote, and in other cases he shall not vote except in case of a tie when he shall have the casting vote. Provided however he shall not have the right to give the casting vote on any question arising before the Finance Committee, but in all such cases the question shall at once be referred to the Board of Directors.

Section 2

Vice President In the absence of the President or in case of his inability to act, it shall be the duty of the Vice President to preside and to perform the duties of that office.

Article 3

Section 1

It shall be the duty of the Librarian to record the rules and regulations of the Library in a book furnished him for that purpose, which shall be signed by the persons using the Library. He shall account to the Secretary for all monies collected by him for fines for violation of any of the rules, or for memberships. He shall have charge of and be responsible for the safe keeping of the Library and Reading Rooms, and to that end shall have power to enforce all the rules and regulations that may from time to time be adopted for the control of the Library.

He shall pay over to the Treasurer weekly all monies received by him for fines or membership

Article 1 Continued

Librarian
duties

Jess and shall also file with the Secretary a monthly report of his office and shall also make an annual report to the Institute at each annual meeting. He shall before entering upon the discharge of his duties give a bond with one or more sureties in such sum as the Board of Directors may prescribe.

Section 2

adoption
of rules

The Board of Directors shall from time to time adopt all needful rules and regulations for the government of the Library and Reading Rooms and shall cause the same to be printed and posted therein.

Section 3

Committees

The duties of the Committees on Library Lectures, Rooms, Finance and Auditing, shall be such as usually pertain to such Committees and as may be assigned to such Committees by the Board of Directors and the By Laws.

Article 4th

Section 1

meetings of
Directors

The regular meetings of the Directors of the Institute shall be held on the second Tuesday of March June September and December of each year.

Section 2

Special
meetings of
Share holders.

Special meetings of the Share holders may be held on the call of the President, at the written request of 5 members. Public notice of such ^{special} meetings, shall be given by publication in some newspaper, printed in said City, at least one week before the day of such meeting, in which notice the object and purpose

of such meeting shall be stated, any regular or special meeting may be adjourned to such future day as may be agreed to, not beyond the next regular meeting

Section 3.

Quorum Ten (10) members shall constitute a quorum for the transaction of business, but a less number may adjourn the meeting to a future day as provided in section 2 of this article.

Article 5

Meetings of the Board of Directors for the transaction of general, or special business, shall be held at any time on call of the President or at the written request of 3 or more members of the Board, a majority of the Board shall constitute a quorum.

Article 6

The following shall constitute the order of business at the annual meeting of the Institute.

*Order of
Business*

1st Call to Order

2nd Reading the minutes of the last Annual Meeting

3rd Reports of Officers as follows

1st Librarian, 2nd Secretary, 3rd Treasurer,

4th Report of Committees as follows

1st Finance Committee, 2nd Library, 3rd Rooms,

and Printing 4th Auditing Committee,

5th Report of Special Committees

6th Unfinished business,

7th New business.

8th Election of Officers.

Article 7th

Membership Fees. Sec 1st The membership fee for reading members, shall be \$1.50 for twelve months \$1.00 for six months, & .75 for three months, any person being a resident of Maquoketa or vicinity whose application shall be approved by the Library Committee, may pay to the Librarian said sum and shall receive from the Librarian, a membership ticket good for the specified time, which will entitle the person to all the privileges of the Library and Reading Room, subject however to all rules and regulations for the government of the same.

Section 2nd

Tickets not transferable. Membership tickets are not transferable and shall not be good except when presented by the person to whom it is issued or the wife, husband or minor child of such person or upon the written order which shall state that the book is for the use of the holder of the ticket. If presented by any other person the Librarian shall take up said ticket and report the same to the Chairman of the Library Committee.

Article 8

Recovery of Books. In case any books drawn from the Library are detained, without renewal for seven day more than two weeks, it shall be the duty of the Librarian to notify the person holding such book through the Post office of his delinquency, and in case such book is detained for two weeks, without having been renewed, the Librarian shall notify the President of the fact, who will take the necessary steps to effect the return of said book or books, or value of such books.

Article 9thAuditing
Committee

An Auditing Committee of three persons shall be appointed by the Board of Directors at their first meeting each year, to be held for the term of one year, whose duties shall be to examine and report upon all bills and accounts against the Institute, also to examine and report on the Librarian, and Treasurers account to the Board of Directors at their meetings to be held quarterly, as provided in Article 4.

Article 10

Vacancies

All vacancies arising in any of the Election Offices shall be filled by appointments made by the Board of Directors, and the person so appointed shall hold office until the next annual meeting of the Institute.

Article 11

Any of these By Laws may be amended or changed at any regular meeting of the Institute by a two thirds vote of the members present,

Original Subscribers with amount of Stock

Whereas a Corporation has been organized in the City of Maquoketa under the name of the Boardman Library Institute for the diffusion of knowledge, and promotion of Science and Art, with a Capital stock of \$5000.⁰⁰ to be divided into shares of Ten dollars each,

We the undersigned agree to take the number of shares set opposite our names, under and subject to the rules and regulations of the Articles of Incorporation and By Laws of said Corporation

	number of shares	Number of Certificates
<i>No. 1 Transferred to School's Custody</i> Geo T Bradley	Six Shares	#1-2-3-4-5-70
Maquoketa High School	Three "	#6-7-8
Chas M Dunbar	One "	#9
Austin F Shaw	Three "	#10-11-67
W. Cundell	One "	#12
C. G. Dudley	One "	#13
Geo O Johnson	One "	#14
W. C. Gregory	One "	#15
D. D. Pringle	One "	#16
Julia B Dunham	Two "	#17-71
<i>Mrs. Helen Leigh Page 67</i> J. P. Wylie	One "	#18
A. D. Lawrence	One "	#19
G. S. Martin	One "	#20
Thos Frost	One "	#21
John Dostal	Two "	#22-23
D. A. Loose	One "	#24
C. M. Sansorn	One "	#25
W. B. Sutherland	One "	#26
Jacob Glasser	One "	27
O. W. Joiner	One "	28
W. M. Stephens	One "	29
Bruce Stephens	One "	30
Seba B Stephens	One "	31
J. Murray Hoag	Three "	33-34-69
G. Truax	Two "	35-76

Share holders continued

	A B Dobson	one share	# 36
	G G Couell	one "	# 37
	A Friend	one ..	# 38
	Frank A Spencer	One "	# 39
Page 69	W H Hayward	one "	# 40
	Henry Taubman	One "	# 41
	S J Holmes	One "	# 42
	M Dalzell	One "	# 43
	D N Collmar	One "	# 44
	M Ricci	One ..	# 45
	Chas von Schrader	Three "	# 48 + 46-47
	E B Gallagher	One "	# 49
	Levi Keck	One "	# 50
	D A Fletcher	One "	# 51
	Thos W Cassin	One "	# 52
	W H Eaton	One "	# 53
	Frank Dautrawal	One "	# 54
	A B Bowen	One "	# 55
	R F Hayes	One "	# 56
	H S Crane	One "	# 57
	Chas W Farr	One "	# 58
	Alex Origan	One "	# 59
	Walter Doe	One "	# 60
	Job Reynolds	Transferred to Mimi Thompson new cert. issued July 1911. old one lock	# 61-62-63-64-65
Page 69	W M Fort	one "	# 66
	Benj A Spencer	One "	# 68
	W D Mitchell	Two "	# 72-73
	Susan Sears	One "	# 74
	H M Northrop	One "	# 75
	Wm Eloner	One "	# 77
	Mrs J E Cannell	One	78
	Myra A Dunbar	One	79
	G A Doobell	One	80
	Mrs Mary Newby (nee Lyon)	one	81
	W B Swgart	one	82
	J C Murny	one	83
Page 69	Harvey Reed	one	40

Mrs M. Jumbo.

E. D. Rich

Miss Minnie Winkler -

Mrs. L. N. L. Dose

Mrs. Chas. Gallagher

Washington Simpson

Ida M. Simpson

W. H. Hanfl

Wm Hancock.

Geo. L. Mitchell

F. P. Mitchell

one

72

one

73

Mrs. Fred Young

Gertrude Reiminger

Mrs Lila Hummer - 1 share

J. G. Howell

Geo W Ellis 1 share

Mr J W Gibson 1 share.

High School Pupils who received a share of stock for writing the prize essays each year.

Ethel Robbins

James Allen

Xenia Buchner

Howard Sunderlin

Ressie Kauffman

Harold Alden

Hattie Wilcox

Harlan Crane

Mary Richardson

Echo Rosecranz

Ruth Shepherd

Bertha von Schtader

Fannie Clark

Vera Tubbs

Claude Carr

Alta Anderson

Lulu Scheib

Flourence Cook

Edith Shepherd

Francis Webster

Bessie Edson

Florence Phelps

Laura Tubbs

Berenice Webster

Victoria Clark

Florence Johnson

Hazel Bowling

Grace Phillipe

Stuart Bowman

Percy Cassin

Edna Becker

Eugene McCaffrey

1905

1906

1907

1908

1909

Transfer of Maquoketa Library.

In consideration of "The Boardman Library Institute" of the city of Maquoketa Iowa, issuing to each of the undersigned Shareholders in the "Maquoketa Literary Association" one share of stock in the said Boardman Library Institute, for each share held in the Maquoketa Library Association, we the undersigned hereby set over, and transfer, and assign, all the property of the said Maquoketa Literary Association to the said Boardman Library Institute and all our right title and interest in such property.

Dated April 27 AD 1885.

F. M. Fort	One share
Austin Mungers	" "
A. F. Shaw	" "
Benj. A. Spencer	" "
G. A. Isabell	" "
J. Murray Hoag	" "
Geo. T. Bradley	" "
Chas. von Schrader	Two shares
P. Mitchell	" "
Chas. M. Dunbar	One share
Seba B. Stephens	" "
Geo. B. Lyon Jr. "rms"	" "
Susan Sears	" "
H. M. Northrop	" "
D. A. Fletcher	" "
W. Lundell	" "
G. Trux	" "
Julia B. Dunham	" "

Maguoketa November 1st 1873

S. C. Clary

d

J. R. Van Evera^{and Co}

Oct 28 To 4 sz 1/2 #10 Screws 40

" cash Paid E. M.

Belinger for Rung Sky Light 160

To cash Paid C. E. Siffin

for Rung Sky Light 150

Ant

\$

350

Recd Dynt

J. R. Van Evera & Co

1885

Feb 27

A meeting of the share holders of the Institute was held at W. C. Gregory's Office for the adoption of By Laws. The Committee asking further time, meeting was adjourned to meet at same place March 6th 1885.

March 6th 1885

A meeting of the Board of Directors was held at the office of W. C. Gregory for the transaction of general business. On motion it was decided that one of the By Laws should read that the Treasurer of the Institute be required to give bonds for three thousand dollars for the faithful performance of his duties. On motion meeting then adjourned to meet at same place March 17th.

March 17th 1885

A meeting of the Board of Directors was held as per adjournment at W. C. Gregory's Office, Pres Bradley in the Chair. Business before the Board was the selection of Committee on Finance. The following members were chosen for one year, Geo. J. Bradley, C. M. Duubar and Benj. A. Spences.

The Secretary was instructed to have certificates of membership printed and issued to the shareholders.

Meeting then adjourned to meet at call of the President.

July 7th 1885

A special meeting of the Board of Directors called by the President, was held at the office of W. C. Gregory for the purpose of appointing Committees for the selection of Books for the Library and an lecture and entertainment

Committee. The following members were appointed to select and purchase the first installment of books for the library.

A. F. Shaw, C. C. Dudley, D. A. Fletcher
 Mrs. Seba Stephens, Mrs. Julia B. Dunham & W. H. Maynard

The Lecture & Entertainment Committee appointed were W. C. Gregory, A. F. Shaw, Chas. von Schrader and R. F. Hayes.

It was recommended that these committees begin work at once.

On motion meeting adjourned to meet at call of the President.

September 15 1885

A special meeting of the Board of Directors was called by the President to consider the selection of rooms suitable for library purposes and a committee of two were appointed viz. W. M. Stephens & B. A. Spencer and instructed to inspect such rooms as were offered and report at next meeting.

November 12th

At a meeting of the Board of Directors called to receive the report of Committee on rooms and to transact other business. The following rooms were reported

Job Reynolds	Two Rooms	Reynolds Block	\$100. ⁰⁰	3 years term
J. E. Squires	"	"	100. ⁰⁰	" 5 years
L. B. Dunham	"	Over Bank	66. ⁰⁰	" 3 "
Jacob Becker	"	Oden	150. ⁰⁰	" 5 "
J. E. Cunnell	"	Caucas & Frank	100. ⁰⁰	" 5 "

It was moved that the Committee be given further time and report at next meeting.

Moved that the Committee on books be instructed to purchase not to exceed \$650.⁰⁰ at first purchase carried. On motion adj-

November 18th 1885

At a meeting called by the President to make final selection of rooms for Library purposes a vote of the directors was taken on the rooms reported November 12th which resulted in a majority for Mr Reynolds Rooms, on motion the President and Secretary were instructed to make a lease with him for a term of three years at \$100⁰⁰ a year.

On motion a committee of three members W M Stephens G. J. Bradley & O W Joiner were appointed to select and purchase necessary furniture and book cases for Library and Reading Room

On motion the Entertainment Committee was instructed to arrange for the opening of the Library and Reading Rooms with a Banquet, and to invite to their assistance all ladies who would take an interest in the Institute

On motion the Secretary was instructed to receive bids for Librarian. Adjourned.

December 10

The Board of Directors met at the Library Rooms to receive bids for Librarian, audit bills for furnishing rooms and other important business of the bids for Librarian Mr A G Henderson was being the lowest \$120⁰⁰ a year he received a majority of the votes for that position and it was moved that the Secretary be instructed to make contract with him,

A motion was made that the shareholders of the Institute should pay the sum of \$100 a year for the use of the books if taken from the library - Carried

It was moved that the Reading Room be kept open every ^{or} day in the week from One P M until nine thirty P M except Saturday when it shall be opened from 9 A M until 10 P M Carried

Dec 10 - Continued

Bills as follows were allowed and ordered paid		
Shaw & Crane for Stoves & fixtures		17.62
C M Sanborn & Son Lamps		11.60
A D Lawrence Carpets & Making		24.60
W H Maynard & Co 1 st Purchase of Books		292.78
H M Miles Subscription "		6.00
W H Maynard & Co 2 nd Invoice "		246.32
" Freight on "		6.44
" ⁸⁷⁵ bill Civil War ²⁷⁵ Blank Books		11.50
S M Snow Labor		2.75
Northrup & Glaessner Furniture		42.20
Thompson & Butterworth Periodicals		20.90
D B Preault Bound Magazines		3.75
J H Baker Printing		13.50
A D Lawrence Carpet		9.89
W H Maynard & Co Postage & Cards		3.50
E. Robbins Work at Bangor		5.00
Laborer Sawing Wood		1.50
Sonn & Haduell Cards & Booklets for Books		8.00
C M Cobb Coat & Hat Rack		1.00

February 14th 1886

The Board of Directors met at the Library Rooms to finish up the business of the year previous to the regular Annual Meeting. O W Jones in the Chair.

Minutes of the previous meeting read and approved. It was moved that bills presented referring to the Lecture Course be referred back to the Lecture Committee. Moved and Carried that the Secretary be instructed to draw an order for all unpaid bills, on a certificate of the purchasing Committee of their correctness.

Moved that the Treasurer be instructed to keep an account with the Boardman Institute Fund and also a contingent fund. The former to show the purchase allowed only for that fund and the

Feb 11 Cont.

letter for the expenses of the Library and Reading Rooms.

Moved that a special Committee consisting of W. C. Gregory and W. M. Stephens be appointed to confer with the Treasurer to formulate his report for the annual meeting.

The following bills were allowed and ordered paid

Shaw & Crane	Sundries	3.75
Chas A Gallagher	bleck	4.75
Geo J Bradley	Book Cases &c	24.25
S. A. Fletcher	Card Rack	2.85
W. H. Maynard & Co	Books & Sundries	9.33
A. G. Henderson	1 Mo Salary	10.00
J. Reynolds	6 Mos Rent. (Value in 5 Shares)	50.00
B. Harrison & Sons	Furniture	16.50
S. H. Anderson	Lamps	5.85
Orcutt & Isabell	Rent of Piano	5.00
Becker House	"	8.00
Corbett	Buses	1.25
Warren	Dray	.75
Edson	Hall Rent	11.00
The Record	Printing	4.30
" Excelsior	"	5.10
" Sentinel	"	4.35

Expenses Lecturers

W. H. Maynard
Sec

February 9th 1886

The Annual Meeting of the Share holders of the Boardman Library Institute was held in the Library rooms Pres G. T. Bradley in the Chair. On motion the By Laws as revised by Wm Stephens were read and adopted, when the following reports were received

A G Henderson Librarian as follows

Amount of tickets for reading members sold 93.00

<u>Receipts</u>	<u>Treasurers Report</u>	
From 50 Shares stock		590.
" Treasurers Wagonite Library Association		50.58
" Exec Wm Boardman Cash		833.45
" " " Securities (Faa Valua)		3842.40
" Memberships		88.50
" Library Banquet		93.67
" Interest Anderson Note		140.00
" Course Tickets Entertainment Course		283.35
" Door Receipts Red Beth Concert Company		66.00
		5987.95

<u>Expenditures</u>		
Books		548.84
Furnishing Rooms		150.62
Current Expenses Lib & Reading Rooms		81.46
Expenses Red Beth Concert Company		94.15
Notes & Mortgages on hand		4292.40
Cash on hand Contingent fund	140.67	
" " " Permanent "	192.60	
" " " Book "	232.01	
" " " Entertainment "	255.20	820.48
		5987.95

Signed

Chas von Schuler Treasurer

Report of the Finance Committee
To the Share Holders of the Boardman Library
Institute

The undersigned Finance Committee of the Boardman Library Institute respectfully report that on the 3^d day of December 1885 your Committee settled with L B Durham one of the Executors of the last Will & Testament of the said Wm C Boardman and received from him certain promissory notes secured by Mortgages on Real Estate amounting with interest due thereon to the 1st day of November A D 1885 the sum of

	\$ 4166.55
Cash	833.45
Making the amount	\$ 5000.00

That sum being the amount due to the Library Institute from said Estate under the time and Conditions of said Wm C Boardmans last Will and Testament

Your Committee further state that they have deposited said notes and mortgages with the Treasurers of the Institute and passed over to him the \$ 833⁴⁵. Cash received by them all of which is respectfully submitted

Feb 9th 1886

"Signed"

G T Bradley

Benj A Spencer

Chas M Dunbar

Report of the Book Committee
 To the President of the Boardman Library
 Institute

Your committee appointed to make selections and purchase of books for the Boardman Library Institute beg leave to submit the following report.

There have been purchased under the direction of your committee and already placed on the shelves of the Library, Six hundred books at an expense of about six hundred and Eighteen dollars.

There have been ordered by your committee in addition to the above number about one hundred and fifty books that have not yet been received.

There were received from the Maguokita Literary Association a few more than six hundred books, but a large number of these were in such a damaged condition, that not more than about five hundred were found suitable to be put upon the shelves of the Library.

Among the old books your committee have made a selection of 40 books which they recommend as being worth rebinding.

At the present time there are in the Library counting new and old books in good condition 1108 volumes, all of which is respectfully submitted

Austin Shaw Chairman,

Feb 9 - Continued

It was moved if there was no further unfinished business, that the shareholders proceed to the Election of Officers for the ensuing year which resulted in the Election of officers as follows

C. M. Dunbar President

Julia B. Dunham Vice President

W. H. Maynard Secretary

Chas. von Schrader Treasurers

For Board of Directors

B. A. Spencer O. W. Joiner

Susan Sears W. C. Gregory

Geo. T. Bradley.

On motion meeting adjourned

W. H. Maynard
Sec.

February 16th 1886

The first regular quarterly meeting of the Boardman Library Institute not having a quorum present adjourned to meet on Wednesday Evening Feb 17th.

W. H. Maynard
Sec.

February 17th 1886

The adjourned meeting of the Board of Directors of the Boardman Library Institute was called to order by Pres C M Deubar. The reading of the minutes of the previous meeting was dispensed with and the board proceeded to the election of Committees for the year, which resulted as follows:

Finance Committee.	C M Deubar W M Steppens Levi Keck.
Library Committee	Mrs Julia B Dunham A F Shaw D A Fletcher
Lecture Committee	O W Jones C C Dudley A F Shaw
Rooms & Printing Com.	C von Schraeder Capt J Murray Hoag Chas Farr.
Auditing Committee	Geo T Bradley M Dalzell B A Spencer

It was moved and carried that the President and Secretary be authorized to draw orders on the Treasurer for any bills necessary to be paid before the regular meeting of the Board of Directors, after they have been attested by the Auditing Committee.

On motion adjourned

W H Maynard Sec

Library Rooms June 8th 1886

The Board of directors met in regular session, President Dunbar in the chair. There were present: Mrs Dunham Miss Seero L von Schraech O W Jones G J Bradley W H Wayward. Minutes of last meeting read and adopted.

Secretarys Report none

Treasurers Report as follows

Receipts

Cash on hand since last report	820.48
" from membership fees for quarter	31.75
" " Interest	96.00
" " Books sold	4.20
" " Entertainment course	58.75
Balance from Executors	800.
	<u>1019.18</u>

Expenditures

Paid out of Contingent fund	111.78
" " for Books	224.78
" " Entertainment	261.70
Cash on hand Contingent fund	60.64
" " Book "	83.93
" " Permanent "	224.60
" " Entertainment.	52.25
	<u>1019.18</u>

L Von Schraech Treas

Finance Com Report no receipts no loans

In regard to encumbrance on property of Mr Premio it was advised by Chairman that the foreclosure be deferred until term of Court.

Library Com no report

Librarian's reports that there are over one hundred regular reading members

Moved that the Library Com: be instructed to arrange for Cataloguing the books - same to be done without expense to the Institute.

Moved that the Chairman appoint a Com: of three to have a life size Crayon portrait of Mr Boardman executed and placed in the Reading Room, Cost not to exceed Forty dollars. Com. appointed
G L Bradley Mrs Julia Drunkham & W H Maynard

Adjourned

Library Rooms Nov 19th 1886

A special meeting called by the President by request of the Lecture Com: to advise with the Board regarding lecture course for the coming season.

It was moved that the Lecture Com. be instructed to make a canvass for season tickets to report at next regular meeting. Carried.

Approved see 14th 1886

Adjourned